Privacy Policy

Effective as of January 21, 2015

Our Commitment to Privacy:
Your privacy is important to us. To better protect your privacy, we provide this notice that explains our online information practices and the choices you can make about the way your information is collected and used. To make this notice easy to find, we make it available on our homepage.

The Information We Collect:
This notice applies to all information collected or submitted on Covington Partners’ website. On our donation page, you can financially contribute to our mission. The types of personal information collected are:

- Name
- Address
- E-mail Address
- Phone Number
- Credit/Debit Card Information

Also on the donation page, you can submit information about other people. For example, you may donate in honor or memory on someone and would like a notification sent to them or their family. In this circumstance, the types of personal information collected are:

- Name
- Address
- Phone Number

The Way We Use Information:
We use the information you provide about yourself and/or others only to complete the donation process. We do not share this information with outside parties, other than as necessary to fulfill your request, such as, to process your credit card.
transaction and other information relevant to your donation.

We use return e-mail addresses to answer the e-mails we receive and to send information about our organization. Such addresses are not shared with outside parties.

We use non-identifying and aggregate information to better design our website.

Finally, we will not use or share the personally identifiable information provided to us online in a manner or for a purpose not described herein without providing to you an opportunity to opt-out or otherwise prohibit such unrelated uses.

**Children**

Although Covington Partners provides community services to children, its website is not intended for children under the age of 13 and we require that users be 13 years old or older. Covington Partners’ website is intended to market to and collect information from potential donors and volunteers. A person must be at least 13 years old or older to volunteer for or donate to Covington Partners and, likewise, a user must be at least 13 years old or older to submit personal information using the Covington Partners’ website. If Covington Partners determines that a user has provided us with information and that such user is under the age of 13, we will delete this information as soon as possible once it is discovered. Anyone using the Covington Partners website hereby represents that he or she is 13 years old or older.

**Our Commitment to Data Security:**

To prevent unauthorized access, maintain data security, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

Please note that no method of transmitting or storing data is completely secure and, therefore, we cannot guarantee the security of your information. Unauthorized entry into or unauthorized use of Covington Partners’ website, hardware, or software; transmissions failure; or other factors may compromise the security of user information. If you have reason to believe your interaction with Covington Partners
Partners or its affiliates or third-party providers is no longer secure, you must notify us immediately. Likewise, if Covington Partners suspects that the security of any user’s information in our possession and control may have been compromised, we will seek to notify the owner of the information as promptly as circumstances allow.

**Updates**

Our Privacy Policy may change from time to time and all updates will be posted on this page.

**How to Contact Us:**

Should you have other questions or concerns about these privacy policies, please call us at (859) 392-3172 or send us an e-mail at partners@covington.kyschools.us.